



THE CITY OF
PERRYVILLE
MISSOURI

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Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 21, 2023**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new city employee: Police Officer Morgan Hines.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of March 7, 2023. (copy)
5. Approve Financial Reports for February 2023. (copy)
6. Approve quarterly principal and interest payment to UMB Bank re 2021A CWSS Revenue Bonds relative to WWTP Improvement Project - \$149,899.11. (copy)
This relates to the repayment of the WWTP bonds.
7. Approve semi-annual principal and interest payment to UMB Bank re 2021B General Obligation Bonds relative to WWTP Improvement Project - \$133,939.97. (copy)
This relates to the repayment of the WWTP bonds.
8. Approve quarterly principal and interest payment to UMB Bank re 2021C Capital Improvement Sales Tax Revenue Bonds relative to WWTP Improvement Project - \$124,161.20. (copy)
This relates to the repayment of the WWTP bonds.

9. Approve Pay Application 30 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$906,956.86. (copy)
This invoice relates to the construction work being done at the new Wastewater Treatment Plan.
10. Approve Pay Application 7 from Zoellner Construction Co., Inc., relative to Fire Station Project - \$592,628.60. (copy)
This payment is to Zoellner Construction for the new Fire Station located along Perryville Boulevard.
11. Acknowledge City Administrator Buerck approval of Change Order 3 relative to Fire Station Project - \$3,622.69. (copy)
During our inspection, we noticed the back area of the living room/kitchen would benefit from a small patio. This will allow for more common space but also the addition of a BBQ pit and patio seating. The concrete work was being scheduled and, using the revised purchasing policy, staff was able to give it the go ahead to proceed. It is now placed here for Board awareness.
12. Approve February unbudgeted transfer from 101 General Fund to 415 Economic Development - \$423,589.58; and March unbudgeted transfer from 415 Economic Development to 101 General Fund - \$423,589.58. (copy)
This will document staff's movement of money between funds to cover payments for construction at the Ranken Technical College building while we awaited Ranken's reimbursement for a previous construction bill. Payments were received and the General Fund has been made whole.
13. Approve nomination and appointment of Crystal Jones to serve as a Director for the Perry Plaza Community Improvement District for a four year term, expiring April 2027.
EDA Director Jones will replace previous EDA Director Sattler on the Board of Directors for the Perry Plaza CID.
14. Approve recommendation from Public Works Director Layton regarding utilization of Joe Geile Excavating, LLC to perform sinkhole development per quotes received. (copy)
It is time to rebid our annual time and material contract for sinkhole repairs and improvements. Staff believes the bid submitted by Joe Geile Excavating provides the most value to the City and recommends continuing our relationship with his company to repair and improve sinkholes.
15. Set a public hearing for a special use permit request from Dave Newell to allow a storage container on his property at 903 North Kingshighway – April 4, 2023 @ 6:30 p.m. (copy)
Dave Newell, owner of Newell's Auto Body, is requesting approval of a special use permit to install a storage container behind his building.
16. Set a public hearing for a rezoning request from Dave Richardet to rezone property located between Alma Avenue and Edgemont Boulevard from R-2 (Single Family Residential) to R-5 (General Residential District) – April 4, 2023 @ 6:30 p.m. (copy)
Dave Richardet is requesting approval to rezone a small parcel on his property located between Alma Avenue and Edgemont Blvd from R-2 to R-5. This area was previously part of a larger request which was denied but, at the time, it was suggested he come back for this particular parcel.

17. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Chamber of Commerce for Mayfest 2023 (includes times set for evening music and street closings) – May 10-13, 2023. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. This also includes approval of street closures and permission to sell alcohol on the street. Note that live music will end at 11pm.
18. Approve request from Hiway Rodders Car Club to close streets for the Mayfest Car Show on May 13, 2023. (copy)
This is an annual event associated with the Chamber’s Mayfest and supported by the Knights of Columbus. They are requesting that St. Joseph Street be closed from Shelby to West Street and South Church Street and South Shelby Street would be closed on either side of the KC parking lot. The closure would run from 7am to 4pm.
19. Approve Downtown Festival Application from Robynne Duvall for the Laid-Back on I-55 Truck Show – August 18 -19, 2023. (copy)
“Laid Back on I-55 Truck Show” has become an annual event for our community and is a fundraiser for Down Syndrome Association. The proposed event will be held Friday, August 18th and Saturday, August 19th, 2023. The request asks for road closures for the event and for permission to hold the Saturday evening convoy, complete with a police escort. They also ask the City to provide picnic tables and trash receptacles to be delivered Friday morning. With Board permission, most of the trucks will come to town and park on the downtown square. In addition, they are asking permission to use the Downtown Plaza Friday night for music and Saturday during the day for the talent show and music.
20. Approve request from Immanuel Lutheran School 7th Grade Class to hold a boot drive at stop lights around the Square on Friday and Saturday, April 21 and 22, 2023. (copy)
Parents of Immanuel Lutheran School 2023 7th Graders are holding various fund raisers to support their 8th grade class trip to Washington D.C. This fundraiser will help defer the cost of the trip for the students and their families. They have requested permission to hold a “boot drive” in the Downtown Square. The hours of consideration are April 21 and 22, Friday from 4:00pm-6:30pm and Saturday from 8:30am-10:30am. The event will be staffed by both students and parents. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. If approved, staff propose that traffic lights be set to “stop and go” as opposed to “red light/green light.”
21. Approve recommendation from Parks & Recreation Director Cadwell to allow SEMO Grotto to place a shed on City Park property at the PYF Field. (copy)
Members of SEMO Grotto have asked the City if they could locate a small storage shed on park property. They currently do not own any real estate as an organization but frequently work with Park Staff on our monthly cave tours. Staff believes the benefits of our working relationship and their continuing programming in the park help justify the shed placement, adjacent to the sheds owned by the Perryville Youth Football program.
22. Approve specifications for pickleball courts and authorize staff to advertise for bids. (copy)
This is somewhat unusual as we are working to also promote a project that will paint a pickleball court for our neighbors in the City of Frohna. Our thought is the combined project may draw more interest and better bids for both cities’ projects. The court in

Feltz Street park requires some minimal dirt work and concrete aprons but staff plans to have

this work done prior to the paint jobs being scheduled. In summary, this will place three outside courts in the City Park, one in Feltz Street Park, and one in the city limits of Frohna (they will be responsible for their own contracting and all associated costs).

23. Downtown TIF Grant Applications accepted until June 2, 2023 (copy)
Next year's budget includes another round of TIF Grants for improvements to buildings located in the downtown TIF District. EDA Director Jones is requesting to advertise now in preparation for this year's grant cycle.

END OF CONSENT AGENDA

24. Bill No. 6390 for Ordinance No. 6607– Adopting City Budget – Fiscal Year 2023-24 – second reading and final passage. (copy)
The budget has been reviewed in detail by the Finance Committee and is ready for final adoption.
25. Bill No. 6391 for Ordinance No. 6608 – Entering into an agreement with Michael Reitzel d/b/a M&S Lawn Enforcement relative to airport mowing project - second reading and final passage. (copy)
This represents a return to our previous arrangement of contracted mowing at the airport. We have tried to do this with City staff, but it proved too much for our single airport staff. This will again allow Airport Operator Maxwell to focus on the operations and maintenance of the airport campus as opposed to spending most of the warm months mowing grass.
26. Bill No. 6392 for Ordinance No. 6609 – Accepting an easement deed from Gilster-Mary Lee Corporation - second reading and final passage. (copy)
There was a sinkhole behind the Gilster-Mary Lee warehouse on Kiefner Street (near Feltz Street Park). Once easements are accepted, it will be weighed against our other pending projects and scheduled for improvements.
27. Bill No. 6393 for Ordinance No. 6610 – Entering into a Memorandum of Understanding with The Estates of Perryville, LLC, relative to emergency use of the Perry Park Center - second reading and final passage. (copy)
This agreement provides that the City's park center will serve as a temporary place of respite if there is an emergency at their nursing care facility. It does not, however, include overnight sheltering or extended hours. It is meant to simply buy them time to coordinate placements.
28. Bill No. 6394 for Ordinance No. 6611 – Entering into a subaward agreement with the Missouri Department of Public Safety relative to award of a cybersecurity grant - second reading and final passage. (copy)
Next year's budget had several major projects designed to improve our cyber security standing. Staff member Gina Buerck was able to work with our team at Forward Slash to secure nearly 1/3 of the total cost through a Department of Public Safety Program. This is particularly timely as all these items were being planned for and accounted in next year's budget.
29. Bill No. 6395 for Ordinance No. 6612 – Entering into an agreement with Jackson Street Brew Co., LLC d/b/a J Street Eats! regarding parklet outdoor dining - second reading and final passage. (copy)

Similar to Jackson Street Brewery's application last year, J Street Eats! would like to add a small parklet outside their building for outside dining. Supply disruptions limited the impact

of last year's parklet, but it is hoped an earlier start will provide different results this year. Staff remains supportive of this request as it enhances the visitor's experiences in downtown Perryville.

30. Bill No. 6396 for Ordinance No. 6613 – Amending Title 17, Chapter 17.04, Section 17.04.020 of the Code of Ordinances relative to definitions regarding marijuana facilities - second reading and final passage. (copy)
This is a stopgap measure meant to buy time for a full review and potential rewrite. In short, it simply provides recreational marijuana may be sold in the same zones as medicinal marijuana. This is done to prevent a situation where someone wants to open a new retail space and our zoning ordinances don't speak to it. City Attorney Pistorio is currently reviewing the full language with the intent of reworking city ordinances in the near future.
31. Bill No. 6397 for Ordinance No. 6614 – Entering into a Missouri Highways and Transportation Commission Governor's Transportation Cost Share Agreement regarding Progress Drive - second reading and final passage. (copy)
The City finally received official documentation of our selection for the Governor's Cost Share Program, aiding in the extension of Progress Drive from its current termination to Alma Drive (behind Frank's Produce). It is expected this project will help alleviate some of the traffic challenges that currently exist between Alma and McDonald's Drive.
32. Bill No. 6398 for Ordinance – Amending Title 2, Chapter 2.40, Section 2.40.020 of the Code of Ordinances relative to Chief of Police-Authority-Responsibilities and Duties - first reading. (copy enclosed - may be read by title only)
Previously, the code enforcement officer was hired and supervised by City Administration. In recent years, it has transitioned to a police department position, allowing the officer to cover shifts and better support the department's operations. This tweak to the ordinances recognizes this change. Additionally, efforts by the city attorney were made to remove gender references.
33. Bill No. 6399 for Ordinance – Entering into an agreement with KimHec Environmental Consulting relative to Pretreatment and NPDES Program Assistance - first reading. (copy enclosed - may be read by title only)
This updates our long-standing agreement with KimHec Environmental for our industrial pre-treatment services.
34. Bill No. 6400 for Ordinance – Entering into a License for Encroachment with Robert and Michelle Patrick relative to encroachment upon city property - first reading. (copy enclosed - may be read by title only)
This will allow the Patrick's private fence to encroach into a fringe area of City Park, near the ballfields on Huber Road.
35. Bill No. 6401 for Ordinance – Entering into an agreement with GIS Workshop, LLC d/b/a gWorks relative to service agreement and terms of service – first reading. (copy enclosed – may be read by title only)
Our work order software company has been bought and this contract allows the new company to continue servicing the City of Perryville.

36. Bill No. 6402 for Ordinance – Entering into a Memorandum of Agreement with Commemorative Air Force Missouri Wing relative to Perryville Regional Airport Fly-In - first reading. (copy enclosed - may be read by title only)
This contract will allow the Airport Advisory Board to bring a B-25 Mitchell to Perryville for their “Fly-In.” Included in the contract is the “promise” of no less than 10 rides on the plane being sold. Advisory Board members are currently working to promote this opportunity.
37. Committee Reports: Public Works, Public Safety, Finance, Sidewalk, Liaison, and Economic Development.
38. Report by City Administrator:
 - National Guard Deployment – May 26, 2023 at 10:00 a.m.
 - Ranken Open House ([link](#))
 - Ranken Grand Opening – May 3, 2023
 - Tourism Promotional Material (copy)
 - Attorney General Bailey Visit
 - WWTP Design/Build Presentations
 - Chester Bridge Article (copy)
 - Utility Bills
 - Heroes for Kids Comic Con Event (copy)
 - American Legion Political Forum – March 23
 - Assisted Recovery Centers of America (ARCA) ([link](#))
 - Veryable (copy) ([link](#))
 - VoTech Director Dan Hecht Article
 - Article: *Where Have the Laborers Gone* (copy)
39. Report by City Engineer.
40. Report by City Attorney.
41. Report by Chief of Police.
42. Board concerns and comments and any other non-action items.
43. Closed Session to discuss personnel matters in accordance with Section 610.021(3) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
44. Adjourn.

Additional Attachments:

- Ltr to Mr. Mike Daume (copy)
- 2nd Amendment Preservation Act Ltr (copy)
- Parks & Rec Report (copy)