



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 16, 2021**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Public hearing for request from Steve Keller to rezone 1713 Perryville Boulevard from R-1 (Residential) to C-2 (Commercial). (copy)
Steve Keller would like approval to rezone his property located at 1713 S. Perryville Boulevard so that it matches all the adjacent property around it. It is currently zoned R-1 and he would like to rezone it to C-2.
4. County Clerk administers Oath of Office to City Administrator Buerck to serve on Missouri Development Finance Board as appointed by Governor Parson.
City Administrator Buerck's appointment to the Missouri Development Finance Board by Governor Parson requires an oath of office administered by a Judge, County Clerk, or notary public. In this case, County Clerk Jared Kutz will attend the meeting to swear Buerck in.

CONSENT AGENDA ITEMS

5. Approve minutes from meeting of March 2, 2021. (copy)
6. Approve Financial Reports for February, 2021. (copy)
7. Approve Pay Estimate 1 for Lappe Cement Finishing, Inc. relative to Hwy T / Seminary Road Watermain Replacement Project - \$34,381.50. (copy)
This project was prioritized by the Board of Aldermen last year following a water main break on this line. The majority of the work was completed recently and it now presented for payment.

8. Approve Pay Estimate 3 for Insituform Technologies USA, Inc., relative to 2020 Trenchless Sewer Main Rehabilitation - \$27,360.00. (copy)
Work has resumed on the Trenchless Sewer Main Rehabilitation. All that remains is the lining work for lateral service lines. This work will be ongoing for the next several weeks and is expected to be done by the end of March 2021.
9. Approve payments to JCS Wireless relative to Police Station Communications Equipment - \$52,643.00 (total) amount due \$13,160.75 (final). (copy)
The radio communications equipment for the police dispatch has been installed and is ready for final payment.
10. Approve Pay Application 6 for Robinson Industrial and Heavy Contracting relative to Wastewater Treatment Facility Improvements - \$173,232.19. (copy)
This invoice is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR for work relating to the new Wastewater Treatment Plant.
11. Approve Change Order 1 for Zoellner Construction Company relative to Perry Park Center Locker Room Renovation Project - \$8,635.08 deduction. (copy)
The original contract included \$25,000 of contingency for different items that may arise during the remodel. Minor changes to the project included adding new floors to the hallway and additional lights to correct dark spots in both locker rooms. The deduction represents money left unspent after those changes.
12. Approve Festival Application for 2021 Downtown Revitalization Committee Events. (copy)
EDA Director Scott Sattler submits these activities on behalf of the Downtown Revitalization Committee. These events are similar to those requested and approved by the Board of Aldermen in years past.
13. Approve request from Immanuel Lutheran School parents for change collection drive at Downtown Square on Friday and Saturday, March 26-27, 2021. (copy)
Parents of Immanuel Lutheran School 2021 8th Graders are holding various fund raisers to support their 8th grade class trip to Washington D.C. This fundraiser will help defer the cost of the trip for the students and their families. They have requested permission to hold a “boot drive” on Friday, March 26 and Saturday, March 27, 2021, on the downtown square in Perryville. The hours of consideration are Friday, from 4:00pm-6:30pm and Saturday, from 8:30am-10:30am. The event will be staffed by 8th Grade students and parents. They will stand at the intersection, collecting change from vehicles at the stoplights. All necessary precautions will be taken to keep everyone safe. If approved, they ask that traffic lights be set to “stop and go” as opposed to “red light/green light.”
14. Approve request from the Elks Lodge to allow outdoor music and fire pits at their April 24th Parking Lot Party at 921 North Perryville Boulevard from 7:00 pm to 11:00 pm. (copy)
This request has been shared with and reviewed by the Police & Fire Departments. Music is scheduled to end by 11pm. Staff has no objections to proceeding with this request.

END OF CONSENT AGENDA

15. Discussion regarding House Bill 1319 Federal Covid Relief. (copy)
President Biden's \$1.9 trillion coronavirus relief package is expected to put upwards of \$350 billion directly into City and County budgets. Details are yet unclear but staff would like the Board to be aware of this situation as it unfolds. It is our understanding that previous such monies were simply deposited into County bank accounts. At this writing, we are yet uncertain as to any guidelines and/or restrictions that may accompany such money.
16. Bill No. 6134 for Ordinance No. 6352 - Amending City Budget – Fiscal Year 2020-21 – second reading and final passage. (copy)
This will make official the budget transfers that were required throughout the year. All projects had prior approval of the Board but this is the collective result of those individual transfers.
17. Bill No. 6135 for Ordinance No. 6353– Adopting City Budget – Fiscal Year 2021-22 – second reading and final passage. (copy)
We are proud to report the budget process has been completed and the full budget is presented for Board approval.
18. Bill No. 6136 for Ordinance No. 6354 – Amending Title 10, Chapter 10.12 of the Code of Ordinances relative to “Crosswalk Schedule” (Schindler Road) – second reading and final passage. (copy)
Several years ago, we added sidewalks in this area but never painted the crosswalks. This request would now add the actual crosswalks since the other work is finished. This should have been done some time ago and staff apologizes for letting it slip through the cracks.
19. Bill No. 6137 for Ordinance No. 6355 – Amending Title 10, Chapter 10.20 of the Code of Ordinances relative to “Prohibited Parking Schedule” (Edwards Street) – second reading and final passage. (copy)
The Police Department recommends moving the current “no parking” signs further back on the street to protect line of sight at this intersection.
20. Bill No. 6138 for Ordinance No. 6356 – Entering into an agreement with First State Community Bank relative to tax-exempt equipment lease purchase agreement for police cars – second reading and final passage. (copy)
This is a budgeted purchase for next fiscal year (FY2021-22). In this case, Bening Ford was able to beat the State of Missouri bid price by just under \$125/vehicle. As in the past, this PD vehicle purchase will be financed over the next three years, at which time we will upgrade another portion of our fleet. Preparing the purchase now ensures delivery and billing when the fiscal year rolls over.
21. Bill No. 6139 for Ordinance No. 6357 – Entering into an agreement with Long Range Network, LLC relative to lease of space on water tower for installation of internet equipment – second reading and final passage. (copy)
Mr. Keith Robinson's new project will help provide highspeed internet to underserved areas of Perry County. To get started, he would like to add a transmitter to several City water towers. This matter has been previously discussed with the Board and the contract has been reviewed by the City's attorney. It is presented here for Board approval.

22. Bill No. 6140 for Ordinance No. 6358 – Entering into an agreement with Leica Geosystems, Inc. relative to hosting global navigation satellite system at City Hall – second reading and final passage. (copy)
Similar to the item above, this company would like to enhance the technical infrastructure of our community, this time by adding a small antenna to City Hall. This antenna would support precision farming and surveying in the County. We have checked references with other communities and received positive responses. Staff recommends the Board proceed with this agreement as well.
23. Bill No. 6141 for Expedite Ordinance No. 6359 – Approving request from Steve Keller to rezone 1713 Perryville Boulevard from R-1 (Residential) to C-2 (Commercial) – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 3 above.
24. Bill No. 6142 for Emergency Ordinance No. 6360 – Entering into agreement with LB Technology, Inc., relative to GPS Fleet Management – first and second reading and final passage. (copy enclosed – may be read by title only)
This project has required ongoing research from Public Works staff for some time as the Board of Aldermen made their preferences clear in earlier discussions. Director Layton and staff's recommendation comes at a lower cost than previously presented to the Board (done by removing equipment such as trailers) but still provides the maintenance solutions the City is looking for. We are also proud to report our efforts have helped form a partnership between these two IT providers that will now be marketed to other communities. NOTE: It is being presented as an emergency ordinance in an effort to adopt the ordinance before the fiscal year closes on March 31.
25. Bill No. 6143 for Emergency Ordinance No. 6361 – Entering into agreement with Tracker Software Corporation, d/b/a PubWorks relative to software for Public Works – first and second reading and final passage. (copy enclosed – may be read by title only)
See Item 24 above. NOTE: It is being presented as an emergency ordinance in an effort to adopt the ordinance before the fiscal year closes on March 31.
26. Bill No. 6144 for Ordinance – Entering into an agreement with KimHEC regarding consultant services for Pretreatment Program and NPDES Permit Assistance – first reading. (copy enclosed – may be read by title only)
KimHEC is a long-standing and trusted partner assisting the City with our industrial pretreatment program. This will renew her contract for another year although her hourly rates remained unchanged.
27. Bill No. 6145 for Ordinance – Accepting an easement from Brad and Lisa Worrell relative to Robb Street – first reading. (copy enclosed – may be read by title only)
The City lacked right-of-way along Robb Street project but many property owners wanted sidewalks installed and were willing to donate the right-of-way. This is the final easement for this project.
28. Bill No. 6146 for Ordinance – Entering into an agreement with Southeast Missouri Regional Planning and Economic Development Commission relative to Sidewalk ADA Self-Assessment – first reading. (copy enclosed – may be read by title only)
As previously discussed with the Board, this will provide the federally required transition plan for city sidewalks.

29. Bill No. 6147 for Ordinance – Entering into an agreement with County of Perry, Missouri, relative to Justice Center Intergovernmental Agreement – first reading. (copy enclosed – may be read by title only)
This contract is being presented for the first reading in draft form as staff continues to work through final details with the County Commission. The final version will be presented at the April 6 meeting.
30. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
31. Report by City Administrator:
 - New Community Video now on the City's website ([link](#))
 - County Bicentennial (copy)
 - Karst Educational Signs (copy)
 - Stack Café (copy)
 - Tourism Report (copy)
32. Report by City Engineer.
33. Report by City Attorney.
34. Board concerns and comments and any other non-action items.
35. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; contractual matters in accordance with Section 610.021(9) RSMo; and litigation matters in accordance with Section 610.021(12) RSMo.
36. Adjourn.