



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MARCH 7, 2023**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of new city employees:
Cindy Huck, Recreation Supervisor;
Noah Kiefer, Maintenance Technician Water/Sewer; and
Jeff Friedman, Maintenance Technician Water Plant/WWTP

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of February 20, 2023. (copy)
5. Approve bills for February 2023. (copy)
6. Accept award of FY 2022 State and Local Cybersecurity Grant from the State of Missouri Department of Public Safety - \$24,500.95. (copy)
Next year's budget had several major projects designed to improve our cyber security standing. Staff member Gina Buerck was able to work with our team at Forward Slash to secure nearly 1/3 of the total cost through a Department of Public Safety Program. This is particularly timely as all these items were being planned for and accounted in next year's budget.

7. Accept bids for Airport Mowing and award to Michael Reitzel d/b/a M&S Lawn Enforcement - \$500.00 per event. (copy)
This represents a return to our previous arrangement of contracted mowing at the airport. We have tried to do this with City staff, but it proved too much for our single airport staff. This will again allow Airport Operator Maxwell to focus on the operations and maintenance of the airport campus as opposed to spending most of the warm months mowing grass.
8. Approve recommendation from Asst. Chief Jones regarding request for “Children At Play” sign at 520 North Main Street. (copy)
This request dates back to November of last year as it was lost in a “to do” pile. After review, the Police Department found existing conditions sufficient and do not believe an additional sign in the area would have the desired impacts.
9. Approve plans and specifications for the School Street Lift Force Main Replacement Project. (copy available at meeting)
This project will connect the eventual School Street lift station to the new trunk line. Staff is still working on the final priority order and much will depend on April’s variance hearing with MoDNR. At this time, it is our best estimate that next year’s project will either be the School Street lift station or the necessary gravity and force mains to connect it to our trunk line.
10. Approve mural payment to Kenzie Wolk Art- \$4,625.00. (copy)
There were some concerns expressed in the community that the mural’s car was driving over the US flag instead of being “wrapped in the flag” as was originally intended. We worked with the artist to correct this and the finished mural has been properly sealed.

END OF CONSENT AGENDA

11. Bill No. 6386 for Ordinance No. 6603 – Entering into Aviation Project Consultant Supplemental Agreement No. 2 with Crawford, Murphy & Tilly, Inc., regarding Airport Layout Plan relative to Runway 2-20 Rehabilitation Design Services - second reading and final passage. (copy)
This contract, approved by MoDOT, finalizes our consultant agreement for the work finishing the City’s Airport Layout Plan. This work was considerable as our engineers negotiated the final design length for the reconstructed runway and work with West Star Aviation to coordinate a suitable project schedule.
12. Bill No. 6387 for Ordinance No. 6604 – Approving 2023-24 Pay Plan - second reading and final passage. (copy)
In December, the Board accepted the recommendation of CBIZ to incorporate a 5.3% adjustment to the City’s pay plan structure. This is identical to adjustments made by Perry County and these changes have been incorporated into the City’s proposed budget. According to tradition, the final pay plan is now presented here for official approval before it goes into effect with the upcoming fiscal year.
13. Bill No. 6388 for Ordinance No. 6605 – Entering into an AWOS Maintenance Service Renewal agreement with DBT Transportation Services – second reading and final passage. (copy)
The AWOS system at the airport requires regular monitoring and inspection. This has been a good relationship and staff recommends continuing with DBT.

14. Bill No. 6389 for Ordinance No. 6606 – Entering into a Police Officer Training Employment Agreement with Morgan Hines - second reading and final passage. (copy)
After visiting the academies and interviewing potential candidates, PD staff would like the City to enter into an agreement to hire Ms. Hines as our newest police officer.
15. Bill No. 6390 for Ordinance – Adopting City Budget – Fiscal Year 2023-24 – first reading. (copy enclosed – may be read by title only)
The budget has been reviewed in detail by the Finance Committee and is ready for its public hearing.
16. Bill No. 6391 for Ordinance – Entering into an agreement with Michael Reitzel d/b/a M&S Lawn Enforcement relative to airport mowing project - first reading. (copy enclosed - may be read by title only)
See Item 7 above.
17. Bill No. 6392 for Ordinance – Accepting an easement deed from Gilster-Mary Lee Corporation - first reading. (copy enclosed - may be read by title only)
There was a sinkhole behind the warehouse on Kiefner Street (near Feltz Street Park). Once easements are accepted, it will be weighed against our other pending projects and scheduled for improvements.
18. Bill No. 6393 for Ordinance – Entering into a Memorandum of Understanding with The Estates of Perryville, LLC, relative to emergency use of the Perry Park Center - first reading. (copy enclosed - may be read by title only)
This agreement provides that the City’s park center will serve as a temporary place of respite if there is an emergency at their nursing care facility. It does not, however, include overnight sheltering or extended hours. It is meant to simply buy them time to coordinate placements.
19. Bill No. 6394 for Ordinance – Entering into a subaward agreement with the Missouri Department of Public Safety relative to award of a cybersecurity grant - first reading. (copy enclosed - may be read by title only)
See Item 6 above.
20. Bill No. 6395 for Ordinance – Entering into an agreement with Jackson Street Brew Co., LLC d/b/a J Street Eats! regarding parklet outdoor dining - first reading. (copy enclosed - may be read by title only)
Similar to Jackson Street Brewery’s application last year, J Street Eats! would like to add a small parklet outside their building for outside dining. Supply disruptions limited the impact of last year’s parklet, but it is hoped an earlier start will provide different results this year. Staff remains supportive of this request as it enhances the visitor’s experiences in downtown Perryville.
21. Bill No. 6396 for Ordinance – Amending Title 17, Chapter 17.04, Section 17.04.020 of the Code of Ordinances relative to definitions regarding marijuana facilities - first reading. (copy enclosed - may be read by title only)
This is a stopgap measure meant to buy time for a full review and potential rewrite. In short, it simply provides recreational marijuana may be sold in the same zones as medicinal marijuana. This is done to prevent a situation where someone wants to open a new retail space and our zoning ordinances don’t speak to it. City Attorney Pistorio is currently reviewing the full language with the intent of reworking city ordinances in the near future.

22. Bill No. 6397 for Ordinance – Entering into a Missouri Highways and Transportation Commission Governor’s Transportation Cost Share Agreement regarding Progress Drive - first reading. (copy enclosed - may be read by title only)
The City finally received official documentation of our selection for the Governor’s Cost Share Program, aiding in the extension of Progress Drive from its current termination to Alma Drive (behind Frank’s Produce). It is expected this project will help alleviate some of the traffic challenges that currently exist between Alma and McDonald’s Drive.
23. Committee Reports: Public Works, Public Safety, Finance, Sidewalk, Liaison, and Economic Development.
24. Report by City Administrator:
 - The Future of Cities Article (copy)
 - Spring Cleanup Flyer (copy)
 - SendAFriend Business Article (copy)
 - Airport Fly-In Featuring B-25 – May 20, 2023 ([link](#))
 - Show Me Green Sales Tax Weekend – April 19-25 ([link](#))
 - Security Test Email
25. Report by City Engineer.
26. Report by City Attorney.
27. Report by Chief of Police.
28. Board concerns and comments and any other non-action items.
29. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
30. Adjourn.

Additional Attachments

- Parks & Rec Report (copy)
- Baer Engineering Invoice (copy)