



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JANUARY 23, 2018**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Issuance of tenure awards to City employees:
 - 5 Years** - Nathan James
 - 10 Years** - Jeremy Mantz and Finley “Joe” Berger
 - 35 Years** - Tracy Prost

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of January 9, 2018. (copy)
5. Approve Financial Report for December 2017. (copy)
6. Approve Pay Application 17 to Phoenix Fabricators & Erectors, Inc., relative to Tanks 4 and 6 - \$44,302.30. (copy)
This relates to the construction and demolition work associated with the two new water towers.
7. Approve Pay Estimate 9 to R.E. Pedrotti co., Inc., relative to SCADA Modifications - \$1,930.50. (copy)
This is the 3rd task, as listed in order of priority by our engineers at Hurst-Rosche. These improvements are necessary for the City to operate by SCADA the proposed modified (two pressure) system. These improvements will enable the City to switch over to the two pressure system easily once all other tasks, like the addition of Tanks 4 and 6 and construction of PRV stations at Tanks 1 and 3, are completed.

8. Approve Change Order #5 to Phoenix Fabricators & Erectors, Inc., relative to Tanks 4 and 6 - \$2,877.00. (copy)
The original plans specified swing gates at both towers. Upon further research, we have decided this is not possible at Tank 6 entrance due to the upwards slope, which means the gate needs to swing outward since it would hit the ground if it swung inward. This means City vehicles have to still be out in the street when they open the gates. A sliding gate will give more room for City vehicles at the entrance. A similar change is requested at Tank 6 but this is just a matter of staff preference.
9. Approve request to purchase SCADA reporting program from R.E. Pedrotti - \$11,800.00. (copy)
The City's SCADA system is very specific to the City of Perryville and there are a limited number of qualified contractors who can and should work on this proprietary software. In this case, we solicited bids from two companies who regularly work on and maintain our system. Staff proposes accepting the lower of the two bidders, R.E. Pedrotti, as opposed to developing a specification and going through a full bid process.
10. Approve request to purchase flat bed truck from the state bid per the recommendation of Public Works Director Brown - \$61,414.60. (copy)
This is the final vehicle in the FY 17-18 budget. As is customary, we checked the State of Missouri bid list first as that is normally the best price available. In this situation, Benings was able to beat that price by just over \$100. As such, we recommend purchasing the truck from Benings while adding the NGV fuel system and flat bed using the State bid pricing (as has been done before).
11. Approve request to purchase restroom for French Lane Park from the state bid per the recommendation of Parks & Recreation Director Cadwell - \$133,146. (copy)
These bathrooms are not available locally but this item has been publicly bid through the National Joint Powers Alliance (NJPA) of which we are a member. The base design of the Arapaho bathroom features four handicap-accessible stalls. We have asked them to redesign ours to include only 3 stalls and a mechanical room which will house the pumps and equipment associated with the splash pad. Please note: CXT is the same company the other premade bathrooms have come from in the past.
12. Approve recommendation from City Clerk Prost to add landscape maintenance of the Downtown Plaza to the yearly maintenance agreement with Rob Roy Nursery - \$95 per year. (copy)
This is a minor change but presented to the Board since it would modify an agreement previously approved by the Board. It provides Rob Roy Nursery will maintain the flower bed areas and trees behind the Downtown Plaza.
13. Award Splash Pad project to Splash Zone per the recommendation from Parks & Recreation Director - \$295,980. (copy)
After reviewing several proposals, Staff recommends proceeding with Splash Zone to design and install the City's new splash pad, the features and details of which have been reviewed and approved by the Park Advisory Board.
14. Approve request from the family of Wayne Pitman to install a memorial bench in his honor along the trail in the City Park. (copy)
Mr. Pitman was a part-time employee at the Perry Park Center, helping with outside maintenance of the grounds for over 7 years. His family would like to purchase and install a bench in his honor. Park staff has reviewed and approved this project and its location.

15. Approve request from Perry County Master Gardeners to sell plants at Pavilion 10 on May 5, 2018, and to waive the fee for rental of the pavilion. (copy)
The Master Gardeners have requested permission to host a fundraiser selling plants in the park. This sale is similar to that of prior years and will take place on May 5 from 8am to noon at Pavilion #10. Staff supports this request as no preparation is required and the proceeds will support their continued operations.
16. Approve Festival Application for Temporary Outdoor Consumption Permit from the Perryville Chamber of Commerce for the Mayfest (includes times set for evening music and street closings) – May 11-12, 2017. (copy)
The Chamber requests a festival permit which will allow downtown establishments to sell alcoholic beverages to patrons who may then choose to take them outside into the Mayfest venue. Of note, and in accordance with previous discussions of the Board of Aldermen, live music for this and future events will terminate at 11pm.
17. Approve recommendation from City Clerk Prost for the destruction of records in accordance with the State of Missouri Municipal Records Retention Schedule. (copy)
This process is completed in accordance with state guidelines upon Board's approval.

END OF CONSENT AGENDA

18. Approve recommendation from Assistant Chief Jones relative to traffic flow at the intersection of Industrial Drive and Walters Lane. (copy)
Following the growth of Robinson Construction, relocation of TG employees to the old Solar Press Building and the of the new Ranken facility, staff has been asked to again explore options for the intersection of Industrial Drive and Walters Lane. At the point, the Police Department recommends stop signs at both intersections which will allow for better traffic flow during busy times.
19. Approve recommendation from Assistant Chief Jones relative to traffic flow at the intersection of Blake Street and Grand Avenue. (copy)
City Administration asked the Police Department to look at the intersection of Blake and Grand to ensure the stop signs were in the right place. After review, it is recommended to open Grand up similar to Old St. Marys Road, Rand Avenue, St. Joseph Street and Edgemont Boulevard.
20. Decision regarding request to change name of French Lane Park to Robert J. Miget Memorial Park.
Ms. Hannah Bohnert previously spoke to the Board of Aldermen about renaming the entirety of our French Lane Park after her grandfather, Robert Miget. Staff will be asking the Board for a decision as to how best proceed.
21. Resolution 2018-02 – Approving Policy and Application relative to extension of water and sewer mains for residential development. (copy)
After discussion with the Board, staff developed the attached policy to help guide our process regarding water/sewer extensions. Staff has developed an application to help guide our process and, upon Board approval, will proceed with advertising and promoting the opportunity to area developers.
22. Bill No. 5775 for Ordinance No. 5996 – Approving the 2018-19 Pay Plan – second reading and final passage. (copy)
Similar to last year, the City's consultant, CBIZ, recommends a 2.1% adjustment to the City of Perryville's pay plan for the upcoming year.

23. Bill No. 5776 for Ordinance No. 5997 – Accepting General Warranty Deed from Gerald F. Brown, et al – second reading and final passage. (copy)
This accepts the purchase of the Rand Street/Perryville Boulevard property. This property will eventually serve the citizens of Perryville as a new fire station.
24. Bill No. 5777 for Ordinance No. 5998 – Amending Title 13, Chapter 13.08, Section 13.08.020, Subsection A, regarding Water Service – Contract with One Person for Payment – Master Meter – second reading and final passage. (copy)
Staff would like to further clarify this ordinance, previously adopted by the Board of Aldermen. Please note, nothing changes but words have been added to clarify the City's intent.
25. Bill No. 5778 for Ordinance – Entering into an agreement with The Lamar Companies relative to natural gas billboard advertisement – first reading. (copy enclosed – may be read by title only)
This contract will allow the City to continue to promote natural gas safety in the Perryville Community. The Missouri Public Service Commission requires public education activities and historically Perryville has done the minimum amount required. The billboard is beyond the minimum standards required but staff believes it will continue to find favor with the PSC and extend our stellar reputation for providing natural gas safely to our customers.
26. Bill No. 5779 for Ordinance – Entering into an agreement with Forward Slash Technology, LLC relative to technology service agreement – first reading. (copy enclosed – may be read by title only)
This contract will bring the piecemeal approach to IT services long used by the City of Perryville into a holistic approach under the direction of a single company with 24-hour availability.
27. Bill No. 5780 for Ordinance – Entering into an agreement with Splash Zone, LLC for construction of splash pad – first reading. (copy enclosed – may be read by title only)
See #13 above.
28. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
29. Report by City Administrator:
 - Developers Presentation (copy)
 - Winter Storm Report (copy)
 - Airport Fuel Sales (copy)
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and real estate in accordance with Section 610.021(2) RSMo.
34. Adjourn.