



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, OCTOBER 4, 2016**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of September 20, 2016. (copy)
4. Approve bills for September, 2016. (copy)
5. Approve Invoice 1784 (Final) from Spectra-Tech, LLC relative to Manhole Lining Project - \$93,034.00. (copy)
This year's plan was to line several of our most porous manholes. Staff has worked with City Engineer Baer to develop a list of such manholes and the priority locations were presented to the board previously. In addition, others were identified and added by priority need.
6. Approve 2015-16 Audit. (copy)
The audit was previously presented to the Board of Aldermen by Jeff Hay, Certified Public Accountant with Kerber, Eck & Braeckel, LLP. As a reminder, it was a "clean" audit.

7. Approve request from Perry County Sheriff's Office to hold a fundraiser to benefit Shop-With-A-Cop on October 29, 2016, at the intersection of St. Joseph Street and Perryville Boulevard or the intersection of Main Street and Ste. Marie Street. (copy)
The Sheriff's Department has requested permission to hold a Shop-with-a-Cop fundraiser at the intersection of Perryville Boulevard and St. Joseph Street. Earlier events have raised nearly \$3,000 for this very worthy cause. The request has been reviewed by the Perryville Police Department and there were no concerns.
8. Approve proposed Driveway Permit Application. (copy)
The Board pointed out some ADA inconsistencies with driveways during our recent sidewalk project on Edgemont. It came up again later when staff cut a curb upon request and the property owner didn't have the sidewalk inspected when he reinstalled it. Staff has put together a simple form for property owners to request curb cuts by Public Works staff. At that time, staff will explain requirements for proper installation, along with needed points of inspection. The fee of \$25 will not fully cover the City's costs but it is comparable to other fees for city services.
9. Approve Yearly Rate Schedule 2016-17. (copy)
Annually, the Board readopts the rate schedule for the upcoming year. Outside of the new driveway permit described above, the proposed fees have not changed.

END OF CONSENT AGENDA

10. Approve bids received for Water Line Relocation at Liberty and Jefferson Streets Project and award to Earth First Contractors, LLC, per recommendation of City Engineer Baer - \$126,495.00. (copy)
This existing line along Highway 51 is outside the City's easement and encroaches on the project site for the new Holiday Inn. Staff has worked to develop plans for the relocated line along Liberty Street. Before work begins, staff anticipates having a signed easement in hand.
11. Discussion regarding Downtown Plaza concept
Eagle Bank has offered 20' of property behind the proposed pavilion to further enhance this project. This would potentially allow for the grand staircase on the back side of the pavilion some of the Board members seemed to favor but would limit storage area underneath. In addition, staff would like to discuss the possibility of adding a small fountain to the front area of the plaza. The falling water would complement the area's ambiance and it could allow for some toddler play during the summer. The proposed foundation would not recirculate but discharge directly into the sewer system. With the Board's decision, plans will be developed for the next meeting.
12. Bill No. 5587 for Emergency Ordinance No. 5810 – Entering into an agreement with Earth First Contractors, LLC., relative to Water Line Relocation at Liberty and Jefferson Streets – first and second reading and final passage. (copy enclosed – may be read by title only)
See #10 above. It is presented as an emergency ordinance because the current line is interfering with necessary site work for the hotel.
13. Bill No. 5588 for Ordinance – Accepting Voluntary Annexation from Richard and Sherry Stark – first reading. (copy enclosed – may be read by title only)
The Starks have built a home on a property somewhat behind Keller Motors. They would like to annex into the City in order to access both the water and sewer utilities. Any main extension necessary will be at their cost.

14. Bill No. 5589 for Ordinance – Entering into an agreement with Paraquad DEAF Way Interpreting Services relative to Municipal Court – first reading. (copy enclosed – may be read by title only)
Our municipal court is required to provide sign language interpreting services if they are needed by patrons of the Court. This became necessary for a recent case so we contacted Perry County's Circuit Court for more information. Their provider, Paraquad DEAF Way Interpreting Services, suggests a contract with the City to formalize our relationship. The presented contract is "as needed, if needed" and the City will only pay for services used.
15. Bill No. 5590 for Ordinance – Accepting an easement deed from Douglas and Gretchen Schnurbusch – first reading. (copy enclosed – may be read by title only)
Doug and Gretchen Schnurbusch are developing their side yard by adding a driveway and a shed. This area of Edwards Street is known to have standing water during high rain events. To alleviate this issue, they have agreed to add an additional catch box to the City's street via 50/50 cost share. This easement is needed for the new pipe.
16. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
17. Report by City Administrator:
 - EPA Pretreatment Audit (copy)
 - Cave Class presented by Parks & Recreation
 - Water Tower Logo (copy)
18. Report by City Engineer.
19. Report by City Attorney.
20. Board concerns and comments and any other non-action items.
21. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo and personnel matters in accordance with Section 610.021(3) RSMo.
22. Adjourn.