



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JULY 19, 2016**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Issuance of tenure awards to City employees:
 - 5 Years** - Theresa M. Zahner
 - 10 Years** - Teresa A. Cox
 - 20 Years** - Robert R. Brown; Wendell L. Valleroy
Michael D. Comte; Roger L. Elder, Jr.
4. Public hearing relative to special use permit request from Harold Miller to continue to operate an auto detailing business out of the shop on his property at 501 Feltz Street. (copy)
Mr. Miller has been operating this business out of his home for some time unbeknownst to city staff. His business came to light when staff found an online advertisement for services and inquired about his operations. Mr. Miller said he didn't realize a special use permit was required and has now completed the required paperwork. Planning and Zoning reviewed this request and recommended that it be approved.

CONSENT AGENDA ITEMS

5. Approve minutes from meeting of July 5, 2016. (copy)
6. Approve Financial Report for June, 2016. (copy)
7. Set Public Hearing date for 2016 Property Tax Rates – August 2, 2016, at 6:30 p.m. (copy)
At this time, staff recommends the Board leave all levies unchanged except for the Debt Service. The Debt service levy is currently at .19 and we would recommend returning it to .25 as it was in 1999 (and remained for several years). This is the same assessment set after we passed the bond issue for the Water Plant. This will set us up to renew the bond issue once our sewer plant study is completed and the Board determines how best to proceed. It is estimated this will result in \$81,053.70 for the debt service account.

In addition, the police department has indicated they are currently evaluating their needs for another patrolman. It could be Chief Hunt will request an additional General Revenue increment sufficient to offset the annual costs of a new patrolman.
8. Set Public Hearing date for Downtown Pavilion Presentation by Cochran Engineering – August 16, 2016, at 6:30 p.m.
Cochran is busy incorporating the community's feedback into multiple options for us to consider. This will be an "unveiling" of sorts for the Board of Aldermen and general public and the Board will ultimately be asked to determine which option is selected for final design.
9. Approve Change Order #1 to Jokerst, Inc., relative to Route AC Water Main Relocation Project - \$1,403.00 Addition. (copy)
This project is to lower the water line for MoDot's industrial connector (Route AC). This change order was necessary for: additional rock excavation, additional fittings required to transition from 8" to 10" piping, and a 24" riser section for the 72" diameter concrete vault.
10. Approve Pay Estimate 1 (Final) to Jokerst, Inc., relative to Route AC Water Main Relocation Project - \$37,136.00. (copy)
See #9 above.
11. Approve request from PAJCO, Inc., d/b/a Rhodes 101 Stop, to revise their liquor licenses from Original Package Liquor (OPL) and Sunday Original Package (SOP) to Retail Liquor by the Drink (RBD) and Sunday by Drink (SBD) at their 2020 Lake Drive, Perryville, Missouri, location. (copy)
Rhodes 101 would like to have the option for customers to have an alcoholic drink while seated at their tables inside the convenience store. Although somewhat unusual, this matter has been discussed with the local Liquor Control Agent and is possible under state statutes. This change will continue to allow them to sell package liquor.
12. Approve Mayor's appointments for:
Cablecast Board – 3 year term - Jennifer Streiler - reappointment

13. Approve renewal with United Healthcare for 2016-17 employee health insurance – 5% increase (copy)
Due to the sensitive timing of this matter, it was previously discussed with the individual members of the Board of Aldermen by phone calls outside of a normal scheduled meeting. The City's 10/1/2016 renewal started at 16.6% increase. Tom Murphy of Sonus was able to negotiate it down to 9% and later requested UHC to move to 5% IF we agree to renew now and avoid an underwriting process. Staff was thrilled with this low renewal rate and the opportunity to avoid the hassles of an underwriting process and possible insurance change for our employees.
14. Approve recommendation from Asst. Chief Jones to install a street light on the 100 block of Raven Lane. (copy)
Ms. Nancy House recently approached the Mayor regarding the lack of a light on her street, Raven Lane. As is customary, staff asked the Police Department to research the matter and make a recommendation for the Board to consider. The PD agreed that area was dark and recommends a street light be added. Although there is no pole in that area, our contract with Citizen's Electric provides for the installation of the pole at their cost.
15. Approve request from Mid America Rehab to host a 5K Rally Run on Saturday, September 10, 2016. (copy)
The date of 9/10/16 is for tentative approval. There are several events already scheduled for that day and the PD is trying to ensure proper coverage. If this date turns out to be unacceptable, the second choice would be 10/1/16.

END OF CONSENT AGENDA

16. Decision relative to special use permit request from Harold Miller to continue to operate an auto detailing business out of the shop on his property at 501 Feltz Street.
See #4 above.
17. Review Park Maintenance Plan. (copy)
Over the years, members of the Board have expressed concerns with some maintenance issues at the park. Over the last several months, staff has been working to put together a plan to help assure the Board we are working on these issues. That plan, along with an ideal maintenance schedule, is presented here for the Board's consideration.
18. Discussion relative to Public Works' trash can sizes. (copy)
The initial roll out of the city-owned trash carts included the option for a smaller sized 48-gallon cart. It was never staff's intention to continue this offering in perpetuity but believed it necessary to help ease the initial transition. The plan going forward is to only purchase and issue the 96-gallon carts to our general customers although the existing smaller carts will be reissued to individuals with special or unusual circumstances as they are returned to Public Works.
19. Discussion regarding the Perry Park Center Energy Audit Recommendation. (copy)
The City's engineers (CTS) have put together a plan for the Park Center. Of primary concern is the Dectron's replacement but, through an holistic review, other needs will also be addressed. The plan, as presented, will provide an estimated \$60,000 in annual savings (utilities and maintenance costs). The project's proposed budget is \$1.9 million. The Board likely remembers the City's budget included upwards of \$850,000 for these projects but the City will need to determine how to fund what remains. CTS has found low-interest (1.58% - 1.78%), short-term (3-5 years) funding options the Board could pursue. In that case, the energy savings are more than

enough to offset the interest. It could also be possible that the Board of Aldermen could spend down the reserves required by ordinance with the intention of self-funding the entirety of the project. These options will be discussed with the Board as we seek direction on how best to proceed.

20. Resolution 2016-04 – Approving Pool Lightning Policy. (copy)
Department policies are typically adopted by resolution of the Board. In this case, staff proposes changes to the pool lightning policy. We believe these changes will still ensure patron safety while limiting unnecessary closures. It should be noted, this policy mirrors the recommendations of the National Lightning Safety Institute.
21. Bill No. 5557 for Ordinance No. 5781 – Approving final plat for Perryville Crossing Subdivision Plat 2 – second reading and final passage. (copy)
The plat changes the size of the original lots 2 and 3. The revised lots will now be lots 4 and 5. Both lots meet City ordinance for a C-2 zone.
22. Bill No. 5558 for Ordinance No. 5782 – Approving agreement with Crawford, Murphy & Tilly, Inc., relative to water and sewer rate study – second reading and final passage. (copy)
This contract has been approved by the Board in concept and is now presented here for the Board's official adoption. As part of this contract, CMT and partners will recommend updates to our water rate, sewer rate, and staffing patterns for both departments. This is long overdue as water rates have not been revisited since 2012 and sewer rates since 2015.
23. Bill No. 5559 for Ordinance No. 5783 – Entering into an FBO Hangar Rental Lease with Starland Aviation, LLC – second reading and final passage. (copy)
Previously the Board approved a rental rate of \$125 for space in the FBO hangar. This contract will take one of those newly available spaces.
24. Bill No. 5560 for Ordinance No. 5784 – Entering into an FBO Hangar Rental Lease with RJS Aviation, LLC – second reading and final passage. (copy)
See #23 above.
25. Bill No. 5561 for Ordinance No. 5785 – Entering into an FBO Hangar Rental Lease with Riverside Aviation, LLC – second reading and final passage. (copy)
See #23 above.
26. Bill No. 5562 for Ordinance No. 5786 – Amending Title 10, Chapter 10.20 relative to Prohibited Parking Schedule (Edgemont at French Lane) – second reading and final passage. (copy)
Building Inspector Angie Fields received a complaint from a concerned citizen regarding this area of Edgemont. This followed other comments staff has heard over the years. The Police Department was asked to study the location and make a recommendation to the Board on how best to proceed. After due consideration, the Board approved limiting parking in this manner along this hill on Edgemont Boulevard.
27. Bill No. 5563 for Expedite Ordinance No. 5787 – Approving special use permit request from Harold Miller to continue to operate an auto detailing business out of the shop on his property at 501 Feltz Street – first and second reading and final passage. (copy enclosed – may be read by title only)
See #4 above.

28. Bill No. 5564 for Emergency Ordinance No. 5788 – Entering into an agreement with Control Technology Solutions, LLC (CTS Group) relative to Perry Park Center Energy Efficiency Project – first and second reading and final passage. (copy enclosed – may be read by title only)
See #19 above. It is presented as an emergency ordinance so we can order the pool dehumidifier as it has a considerable lead time. With a little bit of luck, the pool should be restored to its prior greatness by October.
29. Bill No. 5565 for Ordinance – Entering into an agreement with Public Water Supply District No. 1 of Perry County relative to secondary water supply – first reading. (copy enclosed – may be read by title only)
This will update a long-standing relationship with PWSD #1 (a.k.a. Brewer Water District). Per the Board’s direction, it clearly details the steps necessary before the City could become the Districts sole source of water. It also details upgrades necessary to their system (e.g. new water meter, back flow prevention valve, “well house,” etc.) for us to remain in the good graces of the Missouri Department of Natural Resources.
30. Bill No. 5566 for Ordinance – Accepting a grant award from the Missouri Police Chiefs Charitable Foundation for a license plate reader – first reading. (copy enclosed – may be read by title only)
Chief Hunt and the Police Department secured a grant for a license plate reader (LPR) for the PD. The grant is from the Missouri Police Chiefs Association who was selected to manage funding through the Department of Homeland Security’s [Law Enforcement Terrorism Prevention Program](#). Although there is no charge for the initial equipment, there is an annual cost for maintenance and updates.
31. Bill No. 5567 for Ordinance – Entering into a T-Hangar Rental Agreement with Gary Rodely – first reading. (copy enclosed – may be read by title only)
Mr. Rodely would like to rent a 2nd hangar for an additional aircraft.
32. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
33. Report by City Administrator:
 - 2016 Eclipse (copy)
 - Multi-Purpose Court Lighting
 - City Hall Roof Repairs (copy)
 - Airport Fuel Farm
 - Ordinance and Policy Revisions
 - [Karst in the Ozarks](#) Video
34. Report by City Engineer.
35. Report by City Attorney.
36. Board concerns and comments and any other non-action items.
37. Closed Session to discuss contract matters in accordance with Section 610.021(9) RSMo and real estate matters in accordance with Section 610.021(2) RSMo.
38. Adjourn.