



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, JUNE 7, 2016**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Public Works employees, Gerry McCloud and Scott Coppaway **Both Gerry (Water/Sewer Distribution) and Scott (Refuse Department) are former employees who have reapplied to return. We are excited to welcome both back as they were good employees and represented the City well.**

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of May 17, 2016. (copy)
5. Approve bills for May, 2016. (copy)
6. Approve principal and interest payment to First Bank of Missouri re Certificate of Participation Series 2012A - \$229,734.23. (copy)
This was for older debt (2005 & 2006 COP's) that was refinanced in 2011 at a significant savings. It relates to the industrial water tower, city gas lines and our sewer retention basin. The Board will remember this bond was budgeted to be paid off this year. However, we have since learned it does not have a call date until July 1, 2018, and it doesn't make fiscal sense to pay the balance now as it will simply sit in a low-interest bearing account until it can be paid in 2018.

7. Approve principal and interest payment to UMB Bank, NA re 2012B Natural Gas System Revenue Bonds - \$328,862.51. (copy)
Similar to #6 above except all of this relates to the natural gas system. Similar to the other, the Board will remember this bond was budgeted to be paid off this year. However, we have since learned it does not have a call date until July 1, 2018, and it doesn't make fiscal sense to pay the balance now as it will simply sit in a low-interest bearing account until it can be paid in 2018.

8. Approve unbudgeted transfer from (101) General Revenue to (414) TIF 1 Hwy 51/61 - \$336,660.69. (copy)
This transfer covers the city's final payment for Route AC (MoDOT's industrial connector). Note in the City Treasurer's memo that the amount will be returned to General Revenue as soon as the funds are reimbursed by the EDA grant (\$1.52 million).

In addition, we have been advised bids came in significantly under the budget estimate and it is likely some portion of our contribution will be returned at the end of the project as well.

9. Approve Pay Estimate 6 (Final) from Mike Light Cement Finishing, Inc., for the 2015 Sidewalk Improvement Project - \$24,179.41. (copy)
This relates to the work on the sidewalk expansion projects on Schindler Road, Main Street and Edgemont Boulevard.

10. Approve Invoice 131 from Worley Services, Inc., for the Tree and Stump Removal Project - \$6,800.00. (copy)
The project to remove 11 dead trees and 4 additional stumps in the park has been completed and staff reported that the work was done in a quality manner.

11. Approve Pay Request 3 to R.E. Pedrotti Co., Inc., relative to SCADA Modifications Project - \$4,974.30.00. (copy)
This is the 3rd task, as listed in order of priority by our engineers at Hurst-Rosche. These improvements are necessary for the City to operate by SCADA the proposed modified (two pressure) system. These improvements will enable the City to switch over to the two pressure system easily once all other tasks, like the addition of Tanks 4 and 6 and construction of PRV stations at Tanks 1 and 3, are completed.

12. Approve Invoice 5342 from SEMO Regional Planning Commission relative to Perryville Parks Master Plan final expenses - \$7,180.00. (copy)
This relates to the master planning process involved with the French Lane Park and potential Veterans Plaza Community Improvement District.

13. Approve annual liquor license applications for July 1, 2016, through June 30, 2017. (copy)
This annual process will renew the assorted liquor licenses throughout town for the upcoming year.

14. Approve specifications for Parks and Recreation Department tractor and authorize City Clerk to advertise for bids. (copy)
This is a budgeted purchase for the Parks Department and will replace the undersized tractor we currently utilize.

15. Approve request for “Retail Liquor by Drink – Picnic (RBDP)” license applications by Fr. Milton Ryan on behalf of St. Vincent DePaul Parish for the Seminary Picnic on August 5, 6 and 7, 2016. (copy)

- (a) Stag Stand #1 on the north corner of the picnic grounds.
- (b) Stag Stand #2 on the northwest side of the picnic grounds.
- (c) Budweiser Stand #1 on the west corner of the picnic grounds.
- (d) Budweiser Stand #2 on the southwest corner of the picnic grounds.
- (e) Busch Stand on the south corner of the picnic grounds.
- (f) Strohs Stand on the southeast corner of the picnic grounds.

St. Vincent’s DePaul Parish is making preparations for their annual Seminary Picnic. This is a much-anticipated event for our community and brings a great deal of people into Perryville. As such, the City has historically supported this event as much as possible.

16. Approve request from Rev. Milton Ryan, C.M., to place Seminary Picnic banners on six light poles on St. Joseph Street between Zeno and South Waters Streets prior to picnic dates and removed shortly thereafter. (copy)

See # 14 above.

17. Approve request from Rev. Milton Ryan, C.M., to use City trash trucks at the Seminary Picnic Grounds during the Seminary Picnic. (copy)

See #14 above.

18. Approve request from Holly Behrle to hold the 4th Annual Ryan’s Run 5K on Saturday, August 27, 2016. (copy)

This annual tournament now falls under our field rental policy and no longer requires action by the Board. It has been hosted by the Behrle family for several years and all proceeds are returned to the community through scholarship opportunities offered in Ryan's name (three were given out just last year). As such, Park staff will support the request to provide concession sales and general fund raising during the event. Given there is a direct expense to the park for field preparation, normal rental fees will be applied.

Included also with the letter is a request to host a 5K run. Given the street closures and staff support necessary, this request does require approval from the Board of Aldermen. It has been reviewed by the Park staff and the Police Department.

END OF CONSENT AGENDA

19. Presentation by Mark Hotop regarding Downtown Christmas Lighting.

Mr. Hotop has requested the opportunity to again discuss Christmas lighting with the Board of Aldermen. Staff has confirmed that Mr. Hotop is working somewhat independently at this time and will be recommending that his efforts be coordinated with and through the Chamber of Commerce as they host the Downtown Christmas lighting event and have similarly worked on donations in the past for Christmas lights on and around the Courthouse Square.

20. Presentation by Mike Lundy regarding Wall of Honor security.

Security cameras in the park have been a source of previous debate by the Board of Aldermen. At this time, Mr. Lundy has been approached by a donor who wants to provide cameras for the Wall of Honor in the Park. This is largely in response to the recent vandalism of that area where the replacement equipment costs topped \$3,700. It will be up to the Board to decide how we proceed.

21. Re-schedule public hearing date for Perryville Veterans Plaza Community Improvement District (CID) for June 21, 2016, at 6:30 p.m. (copy)
The required public hearing on the CID has been rescheduled for June 21, 2016. The Board will be asked to select one of the following options as we continue in this process:
1. **Conduct the Public Hearing on June 21 and draft that night's agenda with the first reading on the ordinance occurring the same night. If approved, the second and final reading would occur on July 5.**
 2. **Conduct the Public Hearing on June 21 and then make a decision at the July 5 meeting. If approved on July 5, the Board would enact an emergency ordinance at that same meeting (1st, 2nd and final reading)**
 3. **Conduct the Public Hearing on June 21 and convene a special meeting of the Board of Aldermen sometime during the week of June 27. This would allow the Board to not make the decision the same night as the hearing but also not have to have an emergency ordinance. It would require gathering a quorum together for another, currently unscheduled night. If approved, the second and final reading would then occur on July 5.**
 4. **Conduct the Public Hearing on June 21, have the first reading at our July 5 meeting and the 2nd and final reading at the July 19 meeting. Staff has been advised by our attorneys this option is least preferable because of the razor thin timeframes. We understand there are things beyond our control that could go wrong which could create a timing issue with the possible election process.**
22. Decision regarding recommendation of Airport Advisory Board to establish FBO hangar rent at \$125 per month.
The FBO building was returned to the City on May 10 and is now available for city use. The Airport Board proposes a rental rate of \$125/month to rent an aircraft space in this "new" hangar. It should be noted, the current rent for the traditional T-hangar rental is \$75/month but this space is nicer and somewhat heated.
23. Bill No. 5539 for Ordinance No. 5765 – Amending Title 17, Chapter 17.64, Section 17.64.040 of the Code of Ordinances relative to rezoning and special use permit application fees – second reading and final passage. (copy)
The current ordinance for rezoning includes a \$75 fee, along with the requirement the applicant address the envelopes and provide postage to notify the affected parties. Staff believes this is antiquated and cumbersome. Instead, we would like to raise the fee to \$100 and accept responsibility for addressing and mailing the letters. The end result, staff believes, would be easier on the applicant and appear more professional. This nominal increase in fees will, for the most part, cover the city's costs although there will be exceptions. For example, a recent matter regarding a special use permit cost of more than \$100 for newspaper publication fees alone.
24. Bill No. 5540 for Ordinance No. 5766 – Amending Title 2, Chapter 2.68, Section 2.68.280 of the Code of Ordinances relative to sheriff's retirement fund – second reading and final passage. (copy)
This ordinance results from a Missouri Attorney General opinion that municipal courts should be collecting at \$3 surcharge on all cases for the Missouri Sheriff's Retirement Fund. Their position was appealed to the Courts and upheld. As such, it is presented here for the Board's approval.

25. Bill No. 5541 for Ordinance No. 5767 – Accepting an easement deed from Marvin J. Robinson and Patricia A. Robinson relative to gas line extension – second reading and final passage. (copy)
This easement continues our efforts to extend natural gas services into the Moore Drive subdivision as requested by several residents from that area.

26. Bill No. 5542 for Ordinance No. 5768 – Accepting an easement deed from Harold G. Hale and Wanda L. Drury relative to sewer line extension – second reading and final passage. (copy)
This easement is necessary to extend sewer services into the new senior housing development along Alma Drive. Once it has been installed by the developer, it will be dedicated to the City of Perryville and become a permanent part of our collection system.

27. Bill No. 5543 for Ordinance No. 5769 – Entering into an agreement with Cochran relative to professional design services for Police Station Reroofing Project – second reading and final passage. (copy)
Staff previously shared photos of the leaking roof at the Police Department with the Board of Aldermen via email. It was staff’s intention to contract for minor repairs, hoping to buy a couple more years with the existing roof. As such, this was not a budgeted item. After further review, simple repairs do not appear to be a viable option. As such, we would like to contract with our chosen architect for the downtown pavilion project to develop specifications for a standing seam metal roof (similar to the roof at Citizen’s Electric).

28. Bill No. 5544 for Ordinance No. 5770 – Entering into an agreement with Public Water Supply District No. 1 of Perry County relative to secondary water supply - second reading and final passage. (copy)
This will update a long-standing relationship with the PWSD #1 (a.k.a. Brewer Water District). Per the Board’s direction, it clearly details the steps necessary before the City could become the District’s sole source of water. It also details upgrades necessary to their system (e.g. new water meter, back flow prevention valve, “well house,” etc.) necessary for us to remain in the good graces of the Missouri Department of Natural Resources.

29. Bill No. 5545 for Ordinance No. 5771 – Entering into an agreement with Perry County, Missouri, and the Perryville Development Corporation relative to economic development – second reading and final passage. (copy)
This contractual agreement, previously discussed with the Board of Aldermen, will help further support the Perry County Economic Development Authority’s efforts to improve educational opportunities in the Perry County area.

30. Bill No. 5546 for Emergency Ordinance No. 5772 – Entering into an agreement with Missouri Highways and Transportation Commission relative to signing installed and maintained by applicant (Ball Fields) – first and second reading and final passage. (copy enclosed – may be read by title only)
The Park Advisory Board has asked for a sign to be located at Huber Road's intersection with Highway 61 advising visitors of access to additional ball fields (for example, Field 4 & 5 are only accessible from Huber Road but cannot be seen from Highway 61). Installing such a sign in MoDOT's ROW requires a contract so it is presented here for the Board's consideration and approval.

31. Bill No. 5547 for Ordinance – Entering into a renewal of lease agreement with Riverside Regional Library – first reading. (copy enclosed – may be read by title only)
As previously discussed with the Board, the library's current lease recently expired. It is presented here for renewal and includes an inflationary adjustment of just under 8%.
32. Bill No. 5548 for Ordinance – Accepting easement deeds for the Moore Drive Gas Line Extension Project – first reading. (copy enclosed – may be read by title only)
This easement continues our efforts to extend natural gas services into the Moore Drive subdivision as requested by several residents from that area.
33. Bill No. 5549 for Ordinance – Entering into an agreement with Hoskins Environmental Consulting relative to engineering consultation – first reading. (copy enclosed – may be read by title only)
In recent years, the City has been working with Horner & Shifrin as our chosen engineer on industrial pretreatment. The individual we had been working with most closely, Ms. Kimberly Hoskins, has resigned her position there in order to open her own firm which will actually specialize in industrial pretreatment. Given her familiarity with Perryville and TG Missouri, we believe it is in our best interest to continue this relationship with her via a contract with her new firm.
34. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
35. Report by City Administrator:
 - New overtime payment rules (copy)
 - Painting curbs at select intersections
 - Downtown pavilion/bandstand public hearing - June 21 at 6:30 pm
 - Tourism update (copy)
 - Public Works timesheets (copy)
 - [MML Article re crack survey](#) (copy)
 - Play Day in the Park – Saturday, July 16 - 10:00 am to 1:00 pm
36. Report by City Engineer.
37. Report by City Attorney.
38. Board concerns and comments and any other non-action items.
39. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo and litigation matters in accordance with Section 610.021(12) RSMo.
40. Adjourn.