



## **AGENDA NOTES**

### **REGULAR MEETING 6:30 P.M., TUESDAY, MARCH 15, 2016**

**PERRYVILLE POLICE STATION • 120 North Jackson Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Barbara Maxwell, Part-time Public Works Utilities Dispatcher.

#### **CONSENT AGENDA ITEMS**

4. Approve minutes from meeting of March 1, 2016. (copy)
5. Approve Financial Report for February, 2016. (copy)
6. Approve Contract Modification 1 to Hurst-Rosche for Water System Improvement Phase I – Task 5 – Tank 4 - \$2,500 addition. (copy)  
**This is necessary as the possible location of water tower #4 has shifted to a different parcel. Although a geotechnical survey was done on the original location, a second must now be done on this location to determine its suitability.**
7. Approve Pay Estimate 3 from Mike Light Cement Finishing, Inc. for 2015 Sidewalk Improvement Project - \$13,232.48. (copy)  
**As part of the budget, the City has prioritized completing several "runs" of sidewalk. These locations are Schindler Road, Edgemont and North Main.**

8. Approve Invoice No.24740 from Artisan Contracting, LLC relative to Water Treatment Plant Ultra Violet Disinfection Improvement Project - \$79,935.26. (copy)  
**This project will ensure the city is able to continue to meet federal and state regulations regarding our system's water treatment (aka [Log-4](#)).**
9. Approve Pay Estimate 1 to Kiefner Brothers Construction for Perryville Municipal Airport Fuel Farm Project - \$48,100.95. (copy)  
**This relates to the installation of the City's new fuel farm at the airport.**
10. Approve Festival Application for Temporary Outdoor Consumption Permit request from Perryville Downtown Revitalization Committee to host Cruise In, Home Brewfest, Pinup Girl Contests, and Rocktober Fest events in 2016. This request includes street closings and providing trash cans, picnic tables, and port-a-potties for the events. (copy enclosed)  
**EDA Director Scott Sattler submits these activities on behalf of the Downtown Revitalization Committee. These events are similar to those requested and approved by the Board of Aldermen in years past.**
11. Approve request for Retail Liquor by Drink—Caterers (RBDC) license for Knights of Columbus to serve alcohol in their parking lot at 31 Church Street on Saturday, May 7, 2016 (Mayfest). (copy)  
**This request would allow K of C to sell alcohol on their parking lot on the Saturday of Mayfest during their annual car show. This request has also been approved in years past.**
12. Approve plans and specifications for 2016 Grand Avenue Improvements and authorize the City Clerk to advertize for bids. (copy)  
**It is staff's intention to coordinate this work with MoDot's resurfacing of Perryville Boulevard. This piece of the Grand Avenue project will begin at the intersection and continue east approximately one block. Next year, the project will continue from that point. Please note the redesigned intersection will include a left turn lane.**
13. Approve Perryville Police Department Operations Manual Revision GO-01-0601. (copy)  
**This is a revision of the policy to reflect current standards.**

**END OF CONSENT AGENDA**

14. Presentation by the Humane Society of Southeast Missouri.  
**Ms. Charlotte Craig, President of the Southeast Chapter of the Humane Society, has requested to speak to the Board of Aldermen. Staff understands her goal is to provide education regarding their spade/neuter program.**
15. Presentation by Downtown Revitalization Committee regarding Farmers Market and Farm-to-Table Dinner. (copy)  
**EDA Director Scott Sattler will present details for an exciting new event recently approved by the Downtown Revitalization Committee.**
16. Resolution 2016-01 - Accepting Park Master Plan. (copy)  
**The plan, as presented and reviewed at the last meeting by the Board of Aldermen, is presented here for a formal resolution which will officially adopt the Master Plan document.**

17. Bill No. 5505 for Ordinance No. 5735 – Entering into an agreement with Heartland Farm & Land LP relative to compensation for utility easements – second reading and final passage. (copy)  
**In exchange for the needed utility easement along Highway 61, the City of Perryville will remove the dilapidated structure located at 17 South Main.**
18. Bill No. 5506 for Ordinance - Amending City Budget – Fiscal Year 2015-16 – **Staff proposes this Bill be removed from the Agenda as there were no amendments to the FY15-16 budget.**
19. Bill No. 5507 for Ordinance No. 5736 – Adopting City Budget – Fiscal Year 2016-17 – second reading and final passage. (copy)  
**We are proud to report the budget process has been completed and the full budget is presented for Board approval.**
20. Bill No. 5508 for Ordinance No. 5737 – Entering into an agreement with Green View Lawn Care LLC relative to Neighborhood Mini-Parks and three lots – second reading and final passage. (copy)  
**Staff continues to believe contractual mowing of neighborhood parks to be a cost-effective and practical approach to this work. In addition to parks, this year's request for bids includes several city-owned properties between Edgemont and Main Street. Mr. Johnson has done this work for the City in the past and staff was pleased with his efforts. The Board will notice his 10% discount given for the contract on all parks makes Green View the lowest bidder.**
21. Bill No. 5509 for Ordinance No. 5738 – Entering into an agreement with R.E. Pedrotti Co., Inc., relative to SCADA Modifications – second reading and final passage. (copy)  
**This is the 3<sup>rd</sup> task, as listed in order of priority by our engineers at Hurst-Rosche. These improvements are necessary for the City to operate by SCADA the proposed modified (two pressure) system. These improvements will enable the City to switch over to the two pressure system easily once all other tasks, like the addition of Tanks 4 and 6 and construction of PRV stations at Tanks 1 and 3 are completed. Staff is happy to report our construction cost estimates have been modified downward considerably because staff has worked with our engineers to determine a full system overhaul would not be required at this time. Understanding this, instead of \$350K, the SCADA Improvements should be more around \$100K.**  
  
**Having received the bid prices, staff recommends eliminating item A11 (spare parts) from the contract and not pursuing the add alternate. Nothing changes in that Pedrotti will still be the low bidder, but the contract amount is reduced to \$82,505 (\$87,611 - \$5,106). Staff simply believes we can get a better price elsewhere for spare parts later.**
22. Bill No. 5510 for Ordinance – Entering into an intergovernmental agreement with the County of Perry, Missouri, relative to sales tax – second reading and final passage. (copy)  
**In preparation for the April 5<sup>th</sup> vote, the City and County have worked out an agreement for the continued operations and management of the Perry Park Center.**  
  
**After discussion and review, it is the County's intention to finalize the contract after the election occurs on April 5. This is similar to the process used with the original 1996 contract to build the Park Center. City Attorney Ludwig advises that a motion be made to remove this from the agenda at this time.**

23. Bill No. 5511 for Ordinance No. 5739 – Entering into an agreement with the County of Perry, Missouri, and the County Collector for the Collection of Real and Personal Property Taxes for the City of Perryville – second reading and final passage. (copy)  
**In preparation for the City Collector's retirement in April, staff has worked with County officials to develop this contract for the collection of city taxes in accordance with the November 2015 vote.**
24. Bill No. 5512 for Ordinance No. 5740 – Amending Title 10, Chapter 10.24 of the Code of Ordinances relative to Motor Vehicle License Tax – second reading and final passage. (copy)  
**Staff proposes that the city sticker fees be modified by eliminating the need for stickers on motorcycles, motor tricycles, and vehicles less than 12 horsepower, and by reducing the amount for commercial vehicles to \$3.00 rather than \$3.50. This will streamline this process for the County Collector.**
25. Bill No. 5513 for Emergency Ordinance No. 5741 – Entering into Supplemental Cost Share Agreement No. 1 with Missouri Highways and Transportation Commission relative to Commission's Project J9P3093 – first and second reading and final approval . (copy enclosed – may be read by title only)  
**MoDot has submitted an updated contract regarding the connector road. The contract updated the amount of STP (Surface Transportation Program) Urban funds that the City has accumulate. At this time, the City has accumulated an additional \$60,000 in funds which will be applied to the Route AC connector.**
26. Bill No. 5514 for Ordinance – Accepting a General Warranty Deed from Rozier Mercantile Company for the East Ste. Marie Street Parking Lot – first reading. (copy enclosed – may be read by title only)  
**Rozier Mercantile Company has offered to donate their parking lot on the south side of East Ste. Marie Street to the City of Perryville.**
27. Bill No. 5515 for Ordinance – Accepting easement deeds from Heartland Farm & Land, LP and Robert Dean Realty Co., Inc., relative to construction of a natural gas line – first reading. (copy enclosed – may be read by title only)  
**In order to keep the natural gas project moving forward, staff would like to have a first reading on this easement. Before it can be finalized, we will need to have tore down the structure at 17 South Main.**
28. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.
29. Report by City Administrator:
  - Parking Reservations re Purple Heart
  - Natural Gas Safety Inspection (copy)
  - Volkspport Sponsored "Marv Blevins Memorial Walk" (copy)
  - Update on the condition of Downtown Light Poles
  - Demolition of Feltz Street Storage Shed (copy)
  - Possibility of LED Street Lights
  - Installation of School Accomplishment Signs (copy)
  - April 5 Election Ballot (copy)
  - Customer Care Center (copy)

30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; contractual matter in accordance with Section 610.021(9) RSMo; and personnel matter in accordance with Section 610.021(3) RSMo.
34. Adjourn.