



AGENDA NOTES

REGULAR MEETING 6:30 P.M., TUESDAY, JANUARY 5, 2016

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of December 15, 2015. (copy)
4. Approve bills for December, 2015. (copy)
5. Approve Pay Estimate #2 to Mike Light Cement Finishing, Inc. relative to 2015 Sidewalk Improvement Project - \$13,388.40. (copy)
The Board-approved sidewalk project along Schindler road has begun. Several additional bills will follow over the next several months as work is done on Schindler Road, Main Street, and Edgemont.
6. Approve Pay Estimate #3 to CE Contracting, Inc., relative to St. Joseph and French Lane Water Main Project - \$53,044.83. (copy)
This relates to the water study improvements being made along French Lane and St. Joseph Street.

7. Approve Amendment 2 to Agreement with Horner & Shifrin relative to Pretreatment Program Assistance - \$2,100.00 addition. (copy)

We continue to require engineering assistance in establishing and tweaking our industrial pretreatment ordinance and permit limits.

8. Approve revisions to Part-Time Pay Plan. (copy)

As the minimum wage has crept up, it has become more difficult to find maintenance people to work in both public works and the parks department. Our ideal part-time employee in these positions is a retired or semi-retired person who brings a considerable skill set and a desire to work part-time. Duties range from leaf collection and mowing to building maintenance, field preparation and playground assembly. Staff proposes raising the hourly rate to \$10 (from \$8 or \$9.50 depending on the position).

9. Approve recommendation from the Police Department regarding request for additional street light on Edgemont Boulevard. (copy)

The request for additional street lighting along a section of Edgemont has been reviewed by the police department but not recommended.

10. Approve Police Department's policy updates: GO-16-0101; GO-16-0102; GO-16-0103; GO-16-0104; and GO-16-0105. (copy)

Similar to other Departments, it is Chief Hunt's intention to present revised or updated policies to the Board of Aldermen each time changes are made. This will help document effective dates of policies going forward. Proposed policies have typically been suggested by The Commission on Accreditation for Law Enforcement Agencies (CALEA), Missouri Police Chiefs Association or modeled after other Departments. Chief Hunt or Major Jones will be available to detail any questions the Board may have concerning these policies.

11. Approve Mayor's appointments for:

Planning and Zoning –

Seth Amschler - appointment to replace unexpired term of C.C. Carron (July 2017)

C.C. Carron - appointment as alternate (4-year term)

END OF CONSENT AGENDA

12. Update regarding the Baseball Field Committee, baseball fields, and plans for 2016 by John Brown.

Mr. Brown's field improvement committee has been very busy since the Board of Aldermen first gave them permission to proceed and sell naming rights to the baseball fields. Mr. Brown has requested an opportunity to present their progress to the Board of Aldermen in person.

13. Discussion relative to 2016-17 Pay Plan. (copy)

This is part of the annual budget process as the Board is asked to consider potential adjustments to the city's pay plan. Last year the Board underwent the city's first pay plan review by contracting with CBIZ for a complete study and overhaul. As part of that agreement, CBIZ will provide annual recommendations to keep the city's pay plan current and in-line with the regional market for five years. Based on their

research, CBIZ has suggested a 2% adjustment is appropriate for the city's pay plan. That said, CBIZ is aware of other municipalities using a 1% adjustment instead. It should also be noted, [inflation](#) has been flat over the year leading the Social Security Administration to leave [SSI benefits](#) unchanged for 2016. The board will be asked to determine how best to proceed for FY 2016-17.

14. Bill No. 5494 for Ordinance No. 5724 – Amending Title 8, Chapter 8.16 relative to Garbage Collection and Disposal – second reading and final passage. (copy)

The changes presented here would help clarify how the roll-out carts are used and where they are to be stored; when and where trash and recyclable containers should be put out for pickup; and how users can obtain a second cart if needed or desired. Finally, it significantly changes the process for bulk trash pickups by now providing two free pickups a year (one in April and one in October) for all customers while reducing the volume and increasing the price for special bulk pickups outside those times. In consideration of the Board's comments, staff clarified several items including TV/monitor disposal, electronic items recycling, large bulk items and spring/fall cleaning of bulk trash. For Board convenience, staff only highlighted these most recent changes.

15. Bill No. 5495 for Ordinance No. 5725 – Accepting easement deeds from MACO Properties, LLC, and from John and Lisa Staggs relative to municipal utilities – second reading and final passage. (copy)

Dogwood Court currently has a dead-end water line that results in lower pressure and some pretty significant water hammers. To address this concern, staff intends to loop the line, connecting with a nearby water main to stabilize the pressure in the lines. Property owners have been cooperative and readily agreed to provide the City with the necessary easements.

16. Bill No. 5496 for Ordinance No. 5726 – Accepting easement deed from Jay and Dawn Kirn relative to storm water drainage – second reading and final passage. (copy)

The Kirns recently purchased this Star Street lot and did some work to improve the adjacent drainage ditch. Over the years, this ditch had "crept" out of the original easement and this additional easement covers the part of the ditch that had grown beyond the easement. It will help ensure ready access as the city needs to maintain this water course.

17. Bill No. 5497 for Ordinance – Approving Final Plat of Robinson Minor Subdivision – first reading. (copy enclosed – may be read by title only)

Kevin Robinson of Heavy Ventures LLC is requesting approval of Robinson Minor Subdivision. The subdivision is located off Wichern Road.

18. Bill No. 5498 for Ordinance – Accepting storm water easement deeds from Jesse and Judy Laurentius and from Albert and Cindy Wilkes – first reading. (copy enclosed – may be read by title only)

These easements are for a sinkhole located near the end of Smith Street. The work is finished but we delayed accepting the easement until after the work was done to ensure the easement was properly located as sometimes the location of the standpipe may need to shift after exposing and understanding the crevice.

19. Committee Reports: Public Works, Public Safety, Finance, Liaison, and Economic Development.

20. Report by City Administrator:
 - Chamber Annual Meeting – [January 28, 2016](#)
 - Park Master Plan Meeting – January 13, 2016
 - Fuel Facility Timeframe (copy)
 - Illuminating Savings (copy)
 - [WorkReady Communities](#) (copy)
 - Legion Lake – Trout Proposal (copy)
 - Emergency Management Operations
 - Park Board Vacancy (copy)
21. Report by City Engineer:
 - Sewer Plant Storm Water Update (copy)
22. Report by City Attorney.
23. Board concerns and comments and any other non-action items.
24. Closed Session to discuss contract matters in accordance with Section 610.021(9) RSMo.
25. Adjourn.